

## Melody Ndlovu

CV dated on: 20 December 2023

37 years, Bournemouth  
07466935401  
[mellynhliziyo@gmail.com](mailto:mellynhliziyo@gmail.com)

### Work experience

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#### Support worker

Edith Healthcare Care services — Poole  
April 2023 — Currently

Reliable hardworking and team leader who has been awarded the employee of the month in the company.

I have acquired skills in communication, reporting and documenting, personal care, bedmaking, preparing meals, medication, complex care domiciliary care, companionship

#### Senior care worker

Busy bee Nursing Home — Bulawayo  
May 2018 — February 2023

Reporting and documenting  
Assessments  
Bedmaking  
Personal care  
Co-ordination  
Deployment  
Marketing

#### Youth development officer

Ministry of youth development — Tsholotsho  
January 2008 — December 2017

Coordinator  
Administration

Deployment  
Youth development(social,financial)  
Reporting  
Planning activities

## Education

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### **Other — Hlekweni College, Bulawayo**

Early childhood education and care  
January 2006 — December 2006

### **GCSE or equivalent — Mate Secondary School, Bulawayo**

Ordinary level  
January 1998 — December 2001

## Professional skills

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Microsoft word (5 years)

## Certifications/Licences

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### **Early childhood education and care**

January 2006 — Currently

## Additional information

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Awarded with an employee of the month in August  
Acquired a GB drivers licence  
Gained experience in complex care  
Have full knowledge in care plans  
Have full knowledge in duodopa  
Have full knowledge in reporting and documenting

