



## **Resume Of**

### **SUPON DATTA**

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#### **Address**

13 Neville Rd, London, E7 9QU

#### **Profile:**

I want to obtain positions that will professionally me to enhance my skills, knowledge, and work experience. I have completed certified medical technologist (Lab) with about 8 (eight) years of experience. I have provided patients service with top care and assisting with their everyday necessities. I have assisted 100+ patients per week, both in the hospital as well as at home. I have acquired to leverage knowledge of basic medical assisting, Venipuncture, ECG, and essential nursing procedures for elder, adult and children or disable.

#### **Date of Birth**

02-Feb-1993

#### **Nationality**

Bangladeshi

#### **Gender**

Male

#### **Religion:**

Hindu (Sanatan)

#### **Marital Status**

Married

## **Skills:**

- Patient Care
- Mental Health Support
- Residential Care
- Supported Living
- Care Planning
- First Aid Qualification
- Communication
- problem solving.
- Time Management
- Technical phlebotomy with venipuncture and finger sticks method

## **Professional Experience**

July 2017 to July 2023

**Medical Technologist (Laboratory)**

Jalalabad Ragib Rabeya Medical College and Hospital, Sylhet, Bangladesh

And

April 2015 to June 2017

**Medical Technologist (Laboratory)**

Micro-Lab Diagnostic Centre, Sylhet, Bangladesh.

## **Job Responsibility.**

- ❖ Using technical equipment to safely draw blood from patients.
- ❖ Explaining the process of drawing blood clearly to a patient and draw blood from patients. Registering the blood and storing it in the correct environment.
- ❖ Clean and maintain all equipment to ensure it is safe for use.
- ❖ Train the students on how blood needs to be drawn and how to perform other essential work of laboratory equipment.
- ❖ Sending blood samples to testing laboratories
- ❖ Keeping track of blood samples and results that are returned after testing.
- ❖ Update software to enter patient information, Maintain Hospital guidelines, perform quality assurance test findings in lab work, ensure with all facility regulations, government requirements, medical policies, and laboratory protocols.
- ❖ Maintain the process of out specimen collection from home or hospital, Blood smears and urine for microscopic examination, maintain the internal and external Quality Control procedures of laboratory.

## **Educational Qualification**

### **Diploma in Laboratory Technology**

Result/CGPA : 3.43 out of 4.0

Passing Year : 2013

Name of Institution : Institute of Medical and Paramedical Technology, Sylhet. Educational Board : Bangladesh Technical Education Board, Dhaka.

### **Secondary School Certificate**

Result/GPA : 3.63 out of 5.0

Group : Humanities.

Passing Year : 2009

Name of Institution : Bhunabir Dasharath High School.

Educational Board : Board of Intermediate and Secondary Education, Sylhet.

### **Clinical Training**

I have completed six-month clinical training program at Biochemistry, Microbiology, Serology and Immunology, Hematology, Blood Banking, Clinical Pathology and Histopathology Department in MAG Osmani Medical College Hospital, Sylhet, Bangladesh.

## **Certification**

- **Care certificate from CPD Online College**  
(15 Standards – 1. Understand Your Role, 2. Personal Development, 3. Duty of Care, 4. Equality & Diversity, 5. Work in A Person-Centered Way, 6. Communication, 7. Privacy and Dignity, 8. Fluids and Nutrition, 9. Awareness of mental health, dementia & Learning disabilities, 10. Safeguarding Adults, 11. Safeguarding Children, 12. Basic Life Support, 13. Health & Safety, 14 Handling Information, 15. Infection & Control.)
- **Basic Computer Training Course (Duration: 3 month)**  
WindowsXP-11, MS-Word, Excel, Power Point, Office XP- 2010, Internet Browsing, Typing (English and Bengali)
- **IELTS: Overall: 5.0** (Speaking: 4.5 Listening: 5.0 Reading: 4.0 Writing: 5.5)

## **Language Proficiency**

- English
- Bengali (Mother Language)
- Hindi (Medium)