|  |  |
| --- | --- |
| **Miss. Joyce Muriritirwa** | 📧 joymurits@gmail.com  📱 07380519356  146 Hand Avenue Braunstone, Leicester, LE3 1SJ |

A dedicated, focused, self-driven and reliable 30 year-old Caregiver who shows compassion to Patients and their family members. Able to perform all job tasks as prescribed, balancing and synchronising well the needs of a Patient and that of the Organization. In addition to that, I can administer all medical instructions precisely and am very competent in roles of this nature. Apart from being service user friendly, organised and hardworking, I have always had a passion for supporting vulnerable groups in my society thus includes learning disabilities, the elderly and

mental health patients.

# WORK EXPERIENCE

|  |  |  |  |
| --- | --- | --- | --- |
| **2022- Present** | **Health Care Assistant at Outreach Healthcare** | | **Limited** |
|  |  |  |
| ***Responsibilities****:.* |    | Assessing medical needs. Preparing a care plan. |  |
|  |  | Assisting with basic needs. |  |
|  |  | Providing companionship. |  |
|  |  | Helping with housekeeping. |  |
|  |  | Monitoring medications. |  |
|  |  | Assessing my care plan regularly. |  |
|  |  | Preparing meals. |  |
|  |  | Assisting with transfer and mobilising  ○Assisting with personal care |  |  | **ISLAND PLACE AND OVAL HOUSE - SUPPORT WORKER. (BANK STAFF)** |
|  |  |  |  |  | * Daily living and independent skills. Helping people to get organised, plan their day, clean, meal-plan and shop. * Socialising * Supporting communication * Keeping active * Helping with laundry * Goals and aspirations * Delivering individual support plans |

# SKILLS & ATTRIBUTES

|  |  |
| --- | --- |
| **Skills** | **Attributes** |
| * Communication skills * Planning and Instruction * Creative thinking * Good decision-making * Problem-solving * Analytical * Leadership | * Confidence * Attentiveness * Trustworthy * Supportive * Compassionate * Dependable * Patience |

# ACHIEVEMENTS

|  |  |  |
| --- | --- | --- |
| **Organisation** | **Achievement** | |
| **Outreach HealthCare** |  | Offered exceptional care to elderly and disabled patients to provide them with a happy and comfortable life. |
|  |  | Received commendation from supervisor due to exceptional focus on companionship and homemaking. |
|  |  |  |
|  |  | Attained 100% ratings for punctuality. |
|  |  | Received many appreciation letters from clients and their families for quality services. |
|  |  | Integrated a fun and interactive activity-based unit in the residents’ activities program engendering better participation. |
|  |  | Streamlined the care process of the facility by incorporating timesheets and logs into the reporting system, increased overall efficiency by 50%. |
|  |  | Provided 10+ patients with the best nutrition and personal care every day. |
| **Oct 2022- Jan 2023** |  | **Health Care Assistant at JS & D Limited**  **Responsibilities**  **•**Assisting with personal care  •Helping with housekeeping  •Preparing meals  •Providing companionship  •Assisting with transfer and mobilising |
|  |  |  |
|  |  |  |
| **MAY 2023- Present** | **PRIMELIFE :** | **ISLAND PLACE AND OVAL HOUSE - SUPPORT WORKER. (BANK STAFF)** |
|  | **Responsibilities** | * Daily living and independent skills. Helping people to get organised, plan their day, clean, meal-plan and shop. * Socialising * Supporting communication * Keeping active * Helping with laundry * Goals and aspirations * Delivering individual support plans |

# EDUCATION & QUALIFICATIONS

09/2021—02/2022 **Nurse Aid Certificate,** *Tonganyika Trust – Harare, Zimbabwe.*

2010—2012 **Advanced Level Diploma,** *Kwenda High School – Harare, Zimbabwe.* 2005—2009 **7 Ordinary Level ZIMSEC,** *Kwenda High School – Harare, Zimbabwe.*

# HOBBIES & SPORTS

|  |  |  |  |
| --- | --- | --- | --- |
|  Cooking |  | Volleyball |  |
|  Reading Novels |  | Netball |  |
|  Gardening |  | Athletics |  |
| **REFERENCE:**  **Available upon request.** |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | | |