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| **Miss. Joyce Muriritirwa**  | 📧 joymurits@gmail.com 📱 07380519356  146 Hand Avenue Braunstone, Leicester, LE3 1SJ |

A dedicated, focused, self-driven and reliable 30 year-old Caregiver who shows compassion to Patients and their family members. Able to perform all job tasks as prescribed, balancing and synchronising well the needs of a Patient and that of the Organization. In addition to that, I can administer all medical instructions precisely and am very competent in roles of this nature. Apart from being service user friendly, organised and hardworking, I have always had a passion for supporting vulnerable groups in my society thus includes learning disabilities, the elderly and

mental health patients.

# WORK EXPERIENCE

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| --- | --- | --- |
| **2022- Present** | **Health Care Assistant at Outreach Healthcare** |  **Limited** |
|  |  |  |
| ***Responsibilities****:.*  |    | Assessing medical needs. Preparing a care plan.  |  |
|  |   | Assisting with basic needs.  |  |
|  |   | Providing companionship.  |  |
|  |   | Helping with housekeeping.  |  |
|  |   | Monitoring medications.  |  |
|  |   | Assessing my care plan regularly.  |  |
|  |   | Preparing meals.  |  |
|  |   | Assisting with transfer and mobilising ○Assisting with personal care |  |  | **ISLAND PLACE AND OVAL HOUSE - SUPPORT WORKER. (BANK STAFF)** |
|  |  |  |  |  | * Daily living and independent skills. Helping people to get organised, plan their day, clean, meal-plan and shop.
* Socialising
* Supporting communication
* Keeping active
* Helping with laundry
* Goals and aspirations
* Delivering individual support plans
 |

# SKILLS & ATTRIBUTES

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| --- | --- |
| **Skills**  | **Attributes**  |
| * Communication skills
* Planning and Instruction
* Creative thinking
* Good decision-making
* Problem-solving
* Analytical
* Leadership
 | * Confidence
* Attentiveness
* Trustworthy
* Supportive
* Compassionate
* Dependable
* Patience
 |

# ACHIEVEMENTS

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| --- | --- |
| **Organisation**  | **Achievement**  |
| **Outreach HealthCare**  |   |  Offered exceptional care to elderly and disabled patients to provide them with a happy and comfortable life.  |
|  |   | Received commendation from supervisor due to exceptional focus on companionship and homemaking.  |
|  |  |  |
|  |   | Attained 100% ratings for punctuality.  |
|  |   | Received many appreciation letters from clients and their families for quality services.  |
|  |   | Integrated a fun and interactive activity-based unit in the residents’ activities program engendering better participation.  |
|  |   | Streamlined the care process of the facility by incorporating timesheets and logs into the reporting system, increased overall efficiency by 50%.  |
|  |   | Provided 10+ patients with the best nutrition and personal care every day.  |
| **Oct 2022- Jan 2023** |  | **Health Care Assistant at JS & D Limited** **Responsibilities**  **•**Assisting with personal care •Helping with housekeeping  •Preparing meals •Providing companionship  •Assisting with transfer and mobilising  |
|  |  |  |
|  |  |  |
| **MAY 2023- Present**  |  **PRIMELIFE :** | **ISLAND PLACE AND OVAL HOUSE - SUPPORT WORKER. (BANK STAFF)** |
|  | **Responsibilities**  | * Daily living and independent skills. Helping people to get organised, plan their day, clean, meal-plan and shop.
* Socialising
* Supporting communication
* Keeping active
* Helping with laundry
* Goals and aspirations
* Delivering individual support plans
 |

# EDUCATION & QUALIFICATIONS

09/2021—02/2022 **Nurse Aid Certificate,** *Tonganyika Trust – Harare, Zimbabwe.*

2010—2012 **Advanced Level Diploma,** *Kwenda High School – Harare, Zimbabwe.* 2005—2009 **7 Ordinary Level ZIMSEC,** *Kwenda High School – Harare, Zimbabwe.*

# HOBBIES & SPORTS

|  |  |  |  |
| --- | --- | --- | --- |
|   Cooking  |   | Volleyball  |  |
|   Reading Novels  |   | Netball  |  |
|   Gardening   |   | Athletics  |  |
| **REFERENCE:****Available upon request.**  |   |  |   |
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