CURRICULUM VITAE

Name: Abena Bour

Date of birth: 30th March, 1986 Place of birth: Ash Town, Kumasi

Sex: Female

Hometown: Kenyasi Adwumem

Religion: Christian

Contact address: P.O.Box 2693

Kumasi - Aboabo

Telephone No: 0249 658 008

EDUCATIONAL BACKGROUND

SCHOOLS ATTENDED WITH DATES

2016 - 2018 Community Health Nurses' Training College – Adansi Fomena

2011 - 2014 Beposo Senior High School, Beposo

2001 - 2004 Bethel Methodist Preparatory School, Sepe Buokrom - Kumasi

CERTIFICATES OBTAINED WITH DATES

2018 Certificate in Nursing (Nursing Assistant Preventive)

2014 Senior Secondary School Certificate Examination

2004 Basic Education Certificate Examination

WORKING EXPERIENCE

2020 - Till Date Ghana Health Service, Maternal and Child Health Hospital, Kumasi

Position Held Community Health Nurse

Responsibilities Checking of Vital Signs

Weighing and Immunization of Children Home Visit and School Health Services

Treating of minor ailment

Issuing family planning commodities to clients

2014 – 2020 Ghana Health Service, Regional Health Directorate, Kumasi

Position Held Health Assistant

Responsibilities Cleaning and Dusting of the offices

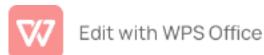
Dispatch of letter at the general office of the directorate

2011 – 2014 Ghana Health Service, Offinso Health Centre, Kumasi

Position Held Hospital Orderly

Responsibilities Administration of Medicine

Assist the Medical Assistant in consulting



OBJECTIVE

To bring forth my practical knowledge and experience to the organization.

ABILITIES

- 1. Good communication skills
- 2. Ability to work under any condition with less supervision
- 3. Hardworking
- 4. Fast learner.

HOBBIES

Readings Watching movies Listening to music Cooking

REFEREES

1. Miss Modesta Abbem
Deputy Director Human Resource
Ghana Health Service
Regional Health Directorate
Post Office Box 1908
Kumasi

Contact: 0546 846 844

2. Alhaji Kamil Osman Deputy Chief Accountant Manhyia District Hospital Kumasi

Contact: 0244 607 143